

Sustainability Management – Quality, Environment, Health & Safety and Corporate Responsibility

This data sheet contains information we believe will provide you with the relevant information on how we steer sustainability as well as meeting the requirements of your procurement and quality systems. If you need any further information then please contact the people detailed below.

Technical Literature about our products and services including the Fastening Technology Manual, Technical Data sheets and COSHH data sheets are also available on our website www.hilti.co.uk or from our Technical Advisory Service on 0161 886 1144.

For information on Quality, Environment, Safety and Sustainability contact our Facilities Department on 0161 886 1404 or britta.tidemann@hilti.com

For Customer Services or Sales Enquiries contact 0800 886 100 or gbsales@hilti.com

**HR@Hilti****+44 161 886 1111****E1HR@Hilti.com****Head
Office**

Hilti (Gt. Britain) Limited
1 Trafford Wharf Road | Trafford Park
Manchester | M17 1BY
T 0800 886 100 | **F** 0800 886 200
Landline | 0161 886 1000
www.hilti.co.uk

Registered in London 479786

General Information

Name and Address of Company

**Hilti (Gt. Britain) Ltd
1 Trafford Wharf Road
Manchester
M17 1BY**

Telephone Numbers

Sales/Customer Services	Tel	0800 886 100	Fax	0800 886 200
Credit Services	Tel	0161 886 1300	Fax	0844 815 6250
Technical Advisory Service	Tel	0161 886 1144	Fax	0161 786 3840
Reception/General Enquires	Tel	0800 886 100	Fax	0800 886 200

Internet

www.hilti.co.uk

E-mail

gbsales@hilti.com

Product Range/Service provided

The Hilti Group supplies the worldwide construction industry with technologically leading products, systems and services that provide construction professionals with innovative solutions and superior added value. The Group employs some 23,000 persons in over 120 countries who passionately create enthusiastic customers and build a better future. Hilti generated annual sales of CHF 4.4 billion in 2015. Hilti's corporate culture is based on integrity, teamwork, commitment and the courage to embrace change. The headquarters of the Hilti Group are located in Schaan, Liechtenstein.

Number of employees GB Approx. 740

Senior Management Team

Gareth Lewis	-	General Manager & Region E1* Head
Annette Boren	-	Head of Finance Region E1*
Amanda Baxendale	-	E1 Legal Counsel/Compliance
Nicola Brazewell	-	Head of HR Region E1*
Stewart Blair	-	Sales Director
Greg Fallon	-	Sales Director
Gareth Prosser	-	Sales Director
Yves Van-Den-Kieboom	-	Channel Director

* Northern Europe

National Hilti Trade Centres

Aberdeen

3 Novar Place
Ann Street/Hutcheon Street
Aberdeen
AB25 3LG

Belfast

Unit 7
Loughside Industrial Park
Dargan Crescent
Belfast
BT3 9JP

Birmingham

Unit 4, Aston Expressway Ind Est
Aston
Birmingham
B6 4EX

Brentford

Unit 13, Shield Drive
West Cross Centre
Great West Road
London
TW8 9EX

Bristol

Unit 3B
South Bristol Trade Park
Bristol
BS3 2LD

Cardiff

Ocean Park
Ocean Way
Cardiff
CF24 5PF

Croydon

Unit 4 Purley Way Crescent
Croydon
CR0 3JS

Dundee

Unit 1 Dunsinane Ave
Lochee
Dundee
DD2 3QF

Edmonton

Unit 13
Advent Way
Edmonton
N18 3AL

Edinburgh

Unit 1E Seafield Industrial Estate
Portabella
Edinburgh
EH15 5TB

Gateshead

Unit 1, Park Road/ Neilson Road
(adj. Gateshead Stadium)
Tyne & Wear
NE10 0LH

Glasgow

Unit 15 Houston Place
Kingston Bridge Trading Estate
Glasgow
G5 8SG

Leeds

Unit 4 Shawbeck Industrial Estate
Off Elland Road
Leeds
LS11 8AX

Leicester

Unit D
15 Ealing Road
Freemans Common
Leicester
LE2 7SZ

Liverpool

14 Trafalgar Way
Erskine Industrial Estate
Liverpool
L6 1NA

Manchester

Unit 2 Lapwing Centre
4 Hagley Road (off Ordsall Lane)
Salford
M5 3EY

Plymouth

Unit B Valley Court
Valley Road
Plympton
PL7 1RF

Portsmouth

Unit 8
The Partnership Business Park
Rodney Road
Portsmouth
PO4 8DF

Rochester

Unit 8 Cliffe Court
Off George Summers Close
Medway City Estate
Rochester
ME2 4GU

Sheffield

Unit 12 Sycamore Ct
Fell Road
Attercliffe
S9 2AL

Slough

22A Buckingham Ave
Slough Trading Est
Slough
SL1 4QA

Southwark

Unit 1 Grand Vitesse Ind Park
38 Great Suffolk Street
Southwark
London
SE1 0UE

Stratford

Unit 6 Datapoint
South Crescent
Cody Road
London
E16 4SR

Teesside

Unit 10 A Portrack Trade Park
Cheltenham Road
Portrack Interchange
Stockton On Tees
TS18 2AD

Commercial Information

Parent Company:	Hilti Aktiengesellschaft FL 9494 Schaan Fürstentum Liechtenstein
Bank:	Information for BACS payments
Bank Name Bank Address	CITIBANK LONDON CITIGROUP CENTRE 25 CANADA SQUARE CANARY WHARF LONDON E14 5LB
Account Number	12696762
Sort Code	18-50-08
IBAN Number	GB31 CITI 185008 12696762
Swift/BIC	CITI GB 2L XXX

Please find above the bank details for Hilti (Great Britain) Limited. Should you pay by BACS please forward your remittance advice to gbpayments@hilti.com

Please note that you can pay your monthly account by direct debit. Should you wish to pay by direct debit please visit our website for a direct debit mandate form: www.hilti.co.uk/direct_debit. Please return the signed mandate form to gbdirectdebit@hilti.com.

For invoice disputes please e-mail gbinvoices@hilti.com

Company Status:	Private Limited				
Date Established:	18th March 1950				
Company Registration Number:	479786				
VAT Reg/UTR No:	146-0352-91				
Last 3 years turnover:	2015	2014	2013	2012	2011
	£114m	£103.7m	£91m	£82m	£81.5m
Employers Liability	£25,000,000 any one occurrence. £5,000,000 any one occurrence in respect of Offshore, Terrorism and Asbestos. Zurich Policy No AT775201 Expires March 31 ST 2017				
Product Liability	£10,000,000 any one event				
Public Liability	£10,000,000 any one event Zurich Policy No 7045114 Expires 31 st March 2017				
Professional Indemnity	£10,000,000 any one event Zurich Policy No 7045114/7050712 Expires 31 st March 2017				

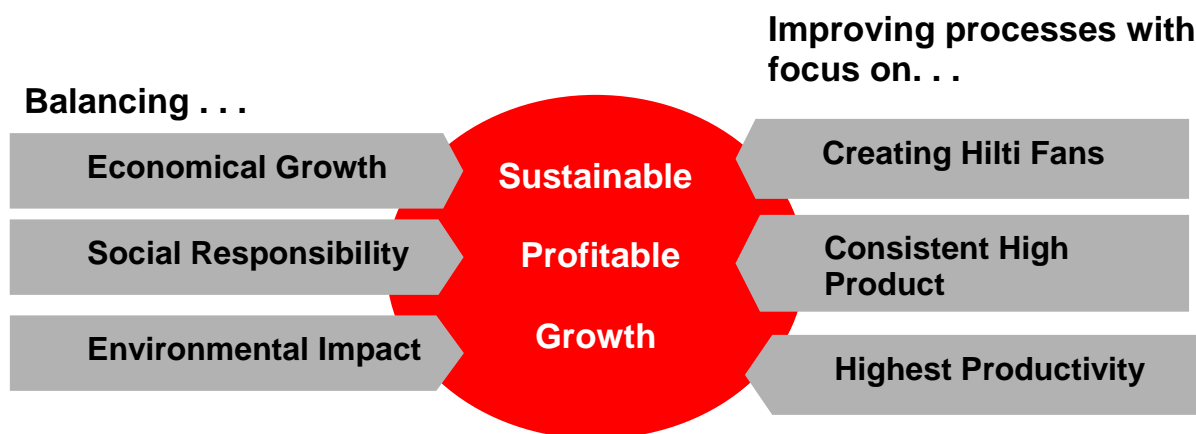
Quality & Environment Contacts

The department responsible for the company's quality & environment related activities:

Britta Tidemann –Facilities Manager (Organisational queries)

Britta.tidemann@hilti.com Tel No 0161 886 1404

Quality Policy - Statement of Purpose and Scope



...in our core business practices

Scope

The Quality policy covers all elements of the Sales and Marketing Organisation for GB and Ireland, including the GB and Ireland Head Offices, Hilti Centres, Repair Centres, Distribution Centres and field based teams. The policy will be implemented and maintained in accordance with ISO9001, assessed and certified by an external partner and with compliance and continuous improvement driven through regular business process audits.

Purpose

Quality is fulfilling the customer's needs which we achieve through the systematic implementation of our Global Process Management System and through:

- Customer focus, identifying customer needs, develop and marketing innovative value-adding solutions that enhance customer productivity, safety, comfort and convenience.
- Engagement by actively contributing to customer satisfaction, integrating suppliers and external partners and doing it right first time.
- Process orientation and striving for process, data and system support to assure productivity and consistency and providing high quality products and services based on well established, controlled and documented processes.
- Continued Improvement of all our processes to create enthusiastic customers and increase productivity.

Quality Management Approvals

ISO 9001:

Certified by:

Registration No:

Scope No:

2015 Quality Management System

The Swiss Association for Quality and Management Systems.

39796 Valid until 30th June 2019

18, Machinery and Equipment.

Note: Under our accreditation with SQS the scope of accreditation is not contained within an appendix but is stated as Scope 18 on the SQS Certificate. Scope No. 18 is Machinery and Equipment."

RISQS

Supplier No:

Expiry Date:

(Rail Industry Supplier Accreditation/UVDB)

060699

August 2016

**First Point Registration**

Supplier No:

(Oil & Gas Industry Pre-Qualification)

10043552





Certificate

SQS herewith certifies that the company named below has a management system which meets the requirements of the standards specified below.



Hilti (Gt. Britain) Ltd.
1 Trafford Wharf Road
Trafford Park
Manchester
M17 1BY
Great Britain

Scope of certification

Whole company

Field of activity

Market Organisation

Normative basis

ISO 9001:2015
ISO 14001:2015

Quality Management System
Environmental Management System

Scope(s) 18

Validity 01.07.2016 – 30.06.2019
Issue 01.07.2016

Reg. no. 39796

X. Edelmann, President SQS

R. Clauser, CEO SQS



sqs.ch



Swiss Association for Quality and
Management Systems SQS
Bernstrasse 103, 3052 Zollikofen, Switzerland

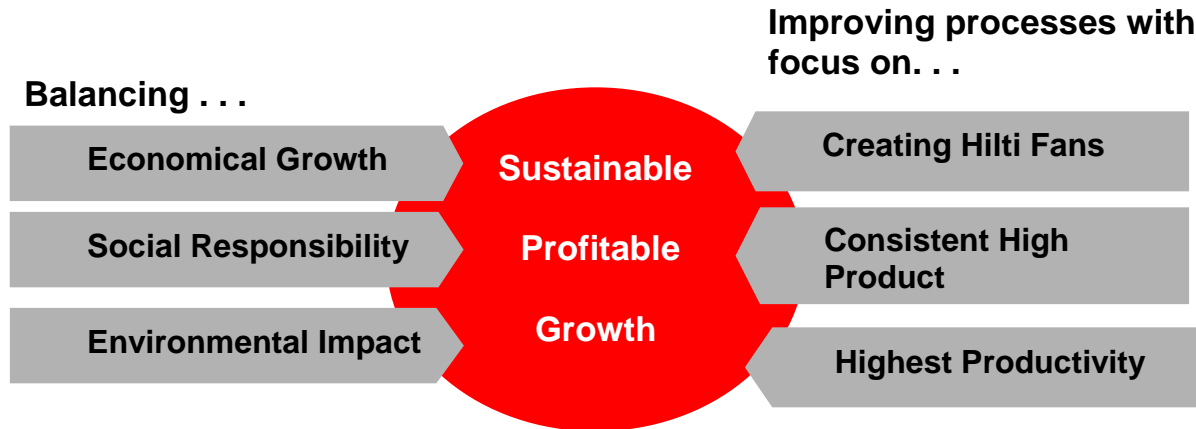


Swiss Made



Environmental Information

Environmental Policy - Statement of Purpose and Scope



...in our core business practices

Scope

As part of our Sustainability Management systems our Environmental Controlling process will cover all elements of the Sales and Marketing Organisation for GB and Ireland, including the GB and Ireland Head Offices, Hilti Centres, Repair Centres, Distribution Centres and field based teams. The process will be implemented and maintained in accordance with ISO14001 through SQS as part of the Corporate Master Certificate.

Purpose

We take seriously our responsibility for protecting the environment and growing our business in a way that allows future generations to do the same. In achieving these aims the company will:

- Be a responsible corporate citizen and accept our responsibility to minimise the impact of our business activities on the environment.
- Take measures above and beyond the legislative requirements and empower our employees to execute self-responsibility in making this a better world by integrating environmental stewardship into their daily activities.
- Provide on-going training and information to our employees on environmental awareness.
- Define long and short term goals for our organisation.
- See the importance of giving something back to the local community through partnering and supporting local community educational initiatives.
- Continually monitor our performance and seek to improve our performance in this area.

Environmental Approvals

ISO 14001:2004 Environmental Management System

Certified by: The Swiss Association for Quality and Management Systems.
Registration No: 39796 Valid until 30th June 2019
Scope No: 18, Whole Organisation

Commitment to Waste Management

WE3 Responsibility

Hilti (Gt. Britain) Limited is registered with the WE3 Compliance Scheme and meets its obligations for reporting, recovery and recycling of electrical tools through this. All Hilti tools (and batteries) can be returned to Hilti at no cost to the customer for recycling or sound environmental disposal.

The WEEE Producer Registration Number is WEE/BD0085VZ

Battery Directive Responsibility

Hilti (Gt. Britain) Limited is registered with the WE3 Compliance Scheme in Ireland and Budget Pack in GB. Hilti meets its obligations for reporting, recovery and recycling of batteries through these compliance schemes. Hilti provides facilities in GB and Ireland for the collection of waste batteries to be returned to us at no cost to the customer for recycling or sound environmental disposal.

The Battery Producer Registration Number for Ireland is IE/00068WB
The Battery Producer Registration Number for GB is BPRN00540

Producer Packaging Responsibility

Hilti (Gt. Britain) Limited is registered with the Recycle Pak Compliance Scheme and meets its obligations to finance the recycling of packaging through this and is fully compliant with Producer Responsibility Obligations (Packaging Waste) Regulations 2007

REACH (Registration, Evaluation and Authorization of Chemicals) Compliance

All Hilti chemical products comply with current relevant national and international regulations. To deliver sustainable health and safety benefits and give customers more transparency and information about the use of Hilti chemical products Hilti supports the principle of a more effective regulatory regime for chemicals.

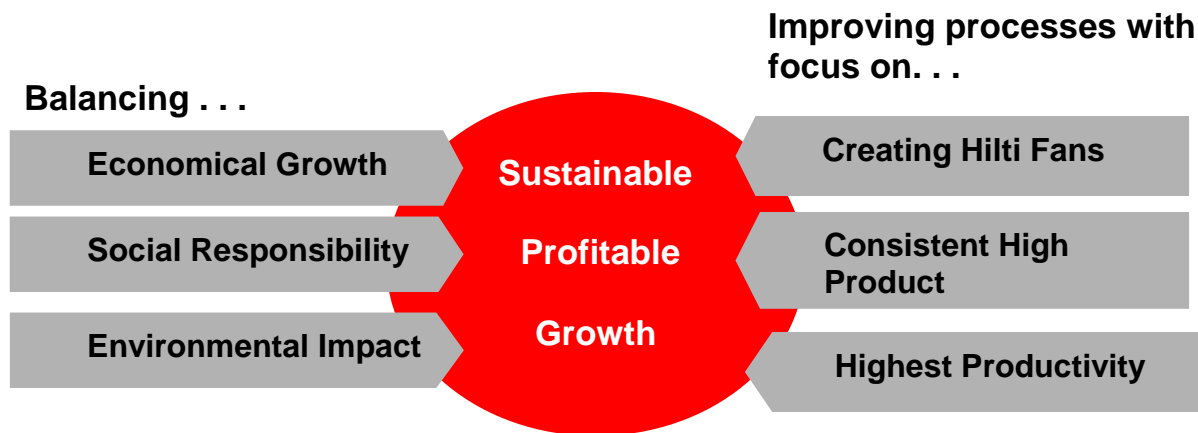
Producer of Hazardous Waste Registration OFN515 Expires 24/02/2017

Anti-corruption and compliance to the Bribery Act 2010

Hilti (Gt. Britain) is fully compliant with the UK Bribery Act and has compliance standards that apply to all Hilti employees, suppliers and partners worldwide.

The obligation to observe legal and ethical rules, particularly those for anti-corruption, fair competition and data privacy, is integrated in the company's Code of Conduct. Hilti has a strict zero-tolerance policy for bribery and corruption in all of its business activities worldwide. Hilti's participation in the UN Global Compact and in the Partnering against Corruption Initiative demonstrates its determination to counter corruption and to support and maintain social and ecological standards. Hilti (Gt. Britain) Limited has a local whistle-blowing policy which includes employee access to an external compliance helpline.

Sustainability Policy



...in our core business practices

Scope

The Sustainability Policy covers all elements of the Sales and Marketing Organisation for GB and Ireland, including the GB and Ireland Head Offices, Hilti Centres, Repair Centres, Distribution Centres and field based teams. The policy is endorsed by the senior management team.

Purpose

We take seriously our responsibility to our stakeholders and this is embedded in our mission statement which aims to “passionately create enthusiastic customers and build a better future”. Our Hilti employees follow the Mission Statement in their everyday work. It provides them with a foundation for effective collaboration, personal development and success.

As a company we make a commitment to have a:

- Responsibility to our employees by creating a “Great Place to Work”, investing in our people and corporate culture, training and the health, safety and well being of all our employees.
- Responsibility to Society by sharing our economic success with others in implementing corporate responsibility initiatives that helps us deliver on our commitment to “build a better future”.
- Responsibility to the Environment through our certification to ISO14001 and continued improvements to our environmental impacts.
- Zero tolerance of corruption through provision, training and monitoring of appropriate Codes of Conducts for both employees and suppliers.

Health & Safety Information

The Hilti (Great Britain) Ltd policy on Health and Safety at Work provides comprehensive and detailed information concerning Health and Safety in all areas in respect of the company's activities. The policy provided specific instructions to key personnel within the company as well as more general guidance to all employees.

Customers should contact our Facilities Manager for information on Health and Safety
Britta.tiddeman@hilti.com 0161 886 1404

Our Health and Safety Consultant (competent person) is:
Beatriz Shorrock CMIOSH
Senior Consultant
Alcumus Group
Salus House,
Bradley Business Park,
Huddersfield HD2 1GN
beatriz.shorrock@alcumusgrouo.com
01484 452349

Health & Safety Statistics (Last 5 Years)

	RIDDOR Reportable	RIDDOR AFR
2015	1	0.08
2014	0	0.37
2013	1	0.63
2012	0	1.03
2011	1	1.37
2010	2	0.33

External Safety Management Approvals

Achilles Building Confidence Accreditation	Achilles ID: 300811 Expires Sept 2016
Achilles UVDB Registered	Expires Oct 2016

Sample Risk Assessment



Task Specific Risk Assessment

Location: Various sites e.g. Hilti Centre, Hilti Training location etc.		Assessment Reference No	AM 002
Activity: The demonstration of Hilti products is carried out on a regular basis by all Hilti Account Managers, Regional Managers, Training and Engineers. In addition tools are demonstrated by the HCR at the Hilti Trade Centre. All customer facing employees attend a 3 week residential course on Hilti products. This is supported by on-line training, coaching from their RM and further product launches and training. Competency levels on the safe use of tools are managed by the RM and any training needs are assessed on regular field accompaniment and during PMP reviews. The following risks have been identified as being likely to arise. For each hazard identified below the area of concern and hazard is described. The existing control measures we have in place are detailed. The employee must also ensure that additional measures are put in place to further reduce the risk. The employee must also check the location for additional risks and put in place any additional control measures needed.		Assessed by:	Berni Grant (Hilti)
		Endorsed by:	Britta Tidemann
		Last Assessment Date:	26.11.15
		Next Assessment Date:	25.11.16

Pre/Post Control Risk Rating	Persons at Risk
L = Low	E = Employees V = Visitors
M = Medium	T = Tenants P = Public
H = High	C = Contractors

HAZARD IDENTIFICATION												Key: 4 = Potential for hazard to be present											
1	Slips, trips & falls	X	9	Storage	X	17	DSE		25	Chemicals		33	Body fluids		41	Contractors							
2	Heating		10	Edge Protection		18	Noise	X	26	Dust	X	34	Working at height	X	42	Workload							
3	Lighting		11	Traffic Routes		19	Vibration		27	Flammables		35	Confined spaces		43	Stress							
4	Ventilation		12	Lifting equipment		20	Pressure vessels		28	Fumes		36	Outdoors	X	44	Other (list below)							
5	Obstructions		13	Workplace Transport		21	Radiation		29	Pesticides		37	Hot works		45	Racking							
6	Fire	X	14	Machinery		22	Manual handling	X	30	Asbestos	X	38	Lone working		46	Vehicle Collisions							
7	Services		15	Hand tools		23	Repetitive strain		31	Legionella		39	Violence		47	Displacement of Tool							X
8	Working Space	X	16	Electrical equipment		24	Electricity		32	Biological		40	Driving		48								

2 GENERAL STATEMENT OF POLICY

2.1 General Statement Of Policy

Hilti (Gt.Britain) Limited recognises that the control of all health and safety matters arising from our work activities is an essential feature of our efficient operation.

It is the intent of the Company to provide safe and healthy working conditions for all our workers by:-

- Providing and maintaining safe plant and equipment
- Providing safe systems of work
- Providing a safe place of work and safe access and egress
- Providing for the safe use, handling, storage and transport of all particles and substances
- Providing a safe working environment
- Providing adequate and sufficient information, instruction, training and supervision
- Working towards continuous improvement in employee safety

It is also the intent of this Company to enlist the support of all workers towards achieving the safest possible working conditions and to encourage consultation on all health and safety matters. Support, co-operation and consultation will also be sought from staff, contractors and any other persons who might reasonably be expected to be included in such discussions.

The Company also accepts responsibility for the health and safety of other people who may be affected by our activities including other contractors, visitors and customers. The Company also accepts responsibility for any affects our activities may have on the environment.

Within the Company, the HR Director and Sustainability and Facilities Manager have particular responsibility for health and safety management. SM & MS Limited are employed on a consultancy basis to carry out regular site inspection, provide advice and assist in the implementation of this Policy.

The allocation of duties for safety matters and the particular arrangements which will be made to implement this policy are set out in this document.

This Policy will be kept up to date particularly as regards any changes in activities or the nature or size of the business and will be reviewed annually.










This statement must be displayed at all workplaces in a prominent position. A full copy of this Policy is available on the Company intranet and for reference by all personnel.

DATED: 24/4/15

SIGNED:  General Manager MOGB
Mr. Gareth Lewis

Membership of Trade and other Associations

In addition to our ISO 9001: 2000 Accreditation the company also subscribes to/is a member of the following:

Organization	
The Drilling and Sawing Association	
Construction Fixing Association	
The European Power Tool Association (Board Member/Chair)	
RoSPA (Royal Society for the Prevention of Accidents)	
CRASH – Construction Industry Charity for the Homeless	
Achilles RISQS (Rail Industry Approval)	
FPAL (Oil & Gas Industry Pre-Qualification)	
Achilles UVDB (Utilities Sector Pre-Qualification)	
WE3 (Waste Electrical & Electronic Equipment Compliance)	
Budget Pack – Battery Compliance Scheme	